

<b>Name of Position</b>	Fundraising Executive (Tele Calling)
<b>Recruitment details</b>	CASA is a national development and humanitarian organisation. Established in 1947, it works for the poorest of poor irrespective of caste, gender and religion. CASA works on issues of education, health, livelihood, women empowerment, climate change and humanitarian response.
<b>Location</b>	Delhi-NCR
<b>Education</b>	Graduate
<b>Work</b>	Full Time
<b>Position</b>	6
<b>Remuneration</b>	Best in the Industry salary
<b>About the Role</b>	The purpose of the role is to raise awareness about the organisation among people on the street, at public places, offices and at their homes and inspire them to contribute funds and become supporters.
<b>Skills and competencies</b>	<ul style="list-style-type: none"> <li>• Fresher/ upto 1 year of experience as Field Executive/Sales and Marketing.</li> <li>• Be a good team player and a gender sensitive co-worker.</li> <li>• Excellent communication skills, written and verbal in English and Hindi.</li> <li>• Be willing to travel as per work requirement.</li> <li>• Ensure confidentiality of information pertaining to the Organisation.</li> </ul>
<b>Reporting to</b>	Team Leader-Fundraising (Face to Face)
<b>How to apply</b>	<b>Send in your application by 15 January 2021 to 29 January 2021 with attached CV in word format to &lt;info-fundraisingoffice@casa-india.org&gt; Please put "Application for (position details) " in the email subject line.</b>
<b>Responsibility</b>	<ul style="list-style-type: none"> <li>• Make presentations and explain about the organisation to the general public in a clear and interesting way.</li> <li>• Meet set number and income targets by signing financial-supporters for the organisation.</li> <li>• To participate in all the activities, public engagement and other activities as per organizational requirements.</li> <li>• To ensure that all the field generated information is properly entered in the sponsorship mandate form and daily call report and submitted to DGM or any other person authorised.</li> <li>• To ensure confidentiality of information pertaining to the organisation by him/herself.</li> <li>• To play active role in the overall target achievement of the team.</li> </ul> <p><b>Any other responsibility assigned by your line manager.</b></p>