

Core Programme Co-ordinator - 1 Post

Matter for Advertisement:

Church's Auxiliary for Social Action - CASA a National voluntary organization is looking for a Programme Coordinator for its long term transformational development programme. The Programme Coordinator will be based in Salekasa, Gondia District. The responsibility is to undertake village development programmes at 30 villages in and around Salekasa Taluka, District Gondia, Maharashtra. Institution building and sustainable livelihood are the two focus areas of the programme.

REQUIRED SKILLS:

- Should have experience working with the community at grass root level for minimum 5 years.
- Be able to mobilize , organize and train communities on different issues and various government programmes .
- The person should have the capacity to conduct training and able to explain various schemes of governments and polices and help people to avail all government programmes .
- The candidate should have the capacity to lead a team of four members to support livelihood development programmes.
- Have good understanding on gender issues and should be sensitive to gender needs of the community.
- Should have knowledge of accounts, report writing, computer skills in excel, word and Microsoft desirable.
- Strong social analysis skill, communication skills, team building networking and coordination skills is desired.
- Marathi and English fluency desired.
- Women candidates are strongly encouraged to apply.
- The Appointment will be on fixed term Contractual Appointment basis.
- **Education Qualification:** Post Graduation in Social Sciences / MSW with 3-5 years field experience
- **Place of posting:** Salekasa, Gondia District, Maharashtra
- **Compensation package:** Monthly CTC Rs. 30,000/-
- **Last Date for Applications:** 25 January 2020