Designation – Coordinator – 1 Post

Matter for Advertisement:

CASA is a National NGO working towards transformational development and Disaster Response. We are taking up a Drought Response Programme in Medak district of Telangana State from the 2nd week of January 2020. The project duration is 4 months. The Response aims at developing some innovative approaches in managing drought. CASA is on the lookout for people having experience in Drought Management, drive for excellence, with good knowledge on Disaster Risk Reduction on Drought.

Key Roles and Responsibilities:-

- Mobilize community for Community Action for Drought.
- Work on regular reporting and share with Line Manager.
- Proper documentation of all activities being carried out.
- Visit communities in the operational villages on a regular basis and develop community group
- Train the community groups on Disaster Risk Reduction and Alternate Livelihood approaches
- Distribution & Demonstration of IEC material.
- Develop field plan consulting with the Line manager as required for the project
- Train the Volunteers identified for the programme and the CBOs
- Motivate community to link with government activities tor sustaining the programme.
- Financial management of the project/Budget
- Carrying out administrative tasks and filing documents
- Any other assignment given by the Zonal Office.
- Should be willing to stay in the operational Area, Nursapur Mandal, Medak District – Telangana State

REQUIRED SKILLS AND COMPETENCIES

- Ability to undertake field work and open to travel
- Knowledge and understanding on Disaster Risk Reduction and approaches on Drought Response
- Good interpersonal and communication skills
- Proficiency in English and Local Language – Telugu
- Ability to meet the reporting deadlines
- The candidate have must have a license, preferably own a two-wheeler
- **Education**: MSW with a minimum of 3 – 5 years experience
- **Place of posting**: Medak, Telangana
- **Compensation package**: Rs.30,000/- CTC
- **Last Date for Applications**: 5 January, 2020